

Audit and Risk Committee 2023 Workplan

Friday, 3 February 2023

Audit and Risk Committee

Strategic Alignment - Enabling Priorities

Program Contact:

Alana Martin, Manager
Governance

Public

Approving Officer:

Amanda McIlroy - Chief
Operating Officer

EXECUTIVE SUMMARY

The following report proposes the Audit and Risk Committee meeting schedule and Work Plan for the 2023 calendar year.

RECOMMENDATION

THAT THE AUDIT AND RISK COMMITTEE

1. Adopts the following meeting schedule for the Audit and Risk Committee to be held in the Colonel Light Room, Town Hall, Adelaide at 8.30am on:
 - 1.1. 10 March 2023
 - 1.2. 21 April 2023
 - 1.3. 5 May 2023
 - 1.4. 16 June 2023
 - 1.5. 4 August 2023
 - 1.6. 8 September 2023
 - 1.7. 6 October 2023
 - 1.8. 24 November 2023
 - 1.9. 23 February 2024
2. Approves the forward 2023 Work Plan as included in Attachment A to Item 5.7 on the Agenda for the meeting of the Audit and Risk Committee held on 3 February 2023 to assist Administration in bringing forward reports as appropriate.

IMPLICATIONS AND FINANCIALS

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| City of Adelaide 2020-2024 Strategic Plan | Strategic Alignment – Enabling Priorities The role of the City of Adelaide is to uphold the values of integrity and accountability. To ensure that the Council delivers services to the community as a leader, advocate, and facilitator by maintaining a transparent decision-making process |
| Policy | Pursuant to the Audit and Risk Committee Terms of Reference the schedule of meetings needs to be determined by the Audit and Risk |
| Consultation | Not as a result of this report |
| Resource | Not as a result of this report |
| Risk / Legal / Legislative | Proposed reporting times are in line with legislative requirements |
| Opportunities | Open, transparent and informed decision making |
| 22/23 Budget Allocation | Not as a result of this report |
| Proposed 23/24 Budget Allocation | Not as a result of this report |
| Life of Project, Service, Initiative or (Expectancy of) Asset | Not as a result of this report |
| 22/23 Budget Reconsideration (if applicable) | Not as a result of this report |
| Ongoing Costs (eg maintenance cost) | Not as a result of this report |
| Other Funding Sources | Not as a result of this report |

DISCUSSION

Meeting Schedule

1. Council endorsed the Audit and Risk Committee's Terms of Reference at its meeting on 12 October 2021.
2. The Audit and Risk Committee meetings are to be held in the Colonel Light Room, Town Hall, Adelaide.
3. The Chief Executive Officer may vary the meeting schedule (including the commencement time, meeting place, date or cancellation of committee meeting) after liaison with the Audit and Risk Committee Presiding Member.
4. The Chief Executive Officer is authorised to not call a meeting of the Audit and Risk Committee within the meeting schedule should there be no matters for consideration.
5. Special meetings of the Audit and Risk Committee can be called as and when required in accordance with the *Local Government (Procedures at Meetings) Regulations 2013*.
6. Taking into consideration the feedback received from Audit and Risk Committee Members, the Audit and Risk Committee dates have been planned to align to key legislative and business timeframes.

Work Plan

7. To support Members of the Audit and Risk Committee, a forward Work Plan aligned to the Terms of Reference has been developed (**Attachment A**).
8. The Work Plan is flexible and provides the opportunity for additional reports to be presented at the request of the Audit and Risk Committee or to meet operational needs.

ATTACHMENTS

Attachment A – Audit and Risk Committee 2023 Work Plan

- END OF REPORT -